



TAGORE MEDICAL COLLEGE & HOSPITAL

(Approved by M.C.I. and Govt. of India and affiliated to the Tamil Nadu Dr. MGR Medical University)

Rathinamangalam, Melakkottaiyur Post, Chennai - 600 127.

Ph. : 044 - 3010 1111, Fax No. : 044 - 3010 1100 E-mail : tagoremch@gmail.com

Ref.No. TMCH/LIB/COMMIT/2018

Date: 17.12.2018

Circular

The library committee meeting will be conducted on 18th December 2018 in the central library at 12:00 noon. All the Library committee members are requested to attend the meeting.

Secretary

Library Committee

Dean

DEAN

**TAGORE MEDICAL COLLEGE & HOSPITAL
RATHINAMANGALAM, MELAKOTTAIYUR POST,
Chennai-600 127.**

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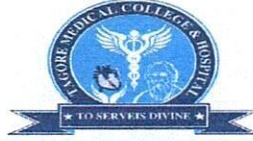
Dean Office

Library Committee Members

Central Library

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Central Library Committee Meeting Agenda for December -2018

Library Committee Meeting to be conducted on 18.12.2018

Library Committee Members:

1. Dr R.C. Karthick, Asst. Professor, Dept of Community Medicine
2. Dr.B.S. Sangeetha, Asst. Professor, Dept of Pathology
3. Dr. Manikandan, Associate Professor, Dept of Physiology
4. Dr. Shanmugam Raj, Asst. Professor, Dept of General Medicine
5. Dr. C.M. Prasanna, Asst. Professor, Dept of General Surgery
6. Mr. Veera Samy, Librarian
7. Monica-CRRI -MBBS
8. E.R, Abhimanyu-CRRI- MBBS
9. K. Kavi Bharathi-III - MBBS
10. U. Mahesh Kumar-III -MBBS

Agenda:

- Utilization of Library allocate fund
- Procurement report of Books & Journals
- Renewal to National & International Journals for 2017
- Renewal to Online Database (e-Journals) for 2017
- Necessary measures to be taken make sure the list of books and materials are updated and maintained as hard and soft copies, labeling and counting has to be done periodically.
- Any other issues related to library

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Minutes of the meeting

Librarian welcomed all committee members and the new member of the Library Committee and presented the status of library collection & Facilities. As per the agenda, the following discussions were held:

- Budget allocation for the library (for Books, Journals & Online Database and other Facilities) for the year 2018-2019.
- Procurement report of Books, Journals and e-journals purchased by the central library in the Year 2018.
- Finalizing the quotation for new edition, new title books & Journals as per the recommendation of the Heads of the Departments.
- Librarian to take measures to update the list of books and materials and maintain as hard and soft copies, and periodically do the labeling and counting.

Librarian

Secretary

Library Committee

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Library Committee Members - 2018

Dr R.C. Karthick

Secretary, Library Committee

Dr.B.S. Sangeetha

Member

Dr. Manikandan

Member

Dr. Shanmuga Raj

Member

Dr. C.M. Prasanna

Member

Mr.M. Veera Samy

Member

B. Monica

Member

E.R, Adhimanyu

Member

K. Kavibharathi-

Member

U. Maheshkumar

Member

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Ref.No. TMCH/LIB/COMMIT/2019

Date: 18.12.2019

Circular

The library committee meeting will be conducted on 19th December, 2019 in central library at 12:00 noon. All the Library committee members are requested to attend the meeting.

Secretary

Library Committee

Dean

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Library Committee Members

Central Library

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Central Library Committee Meeting Agenda for August -2019

Library Committee Meeting to be conducted on 19.12.2019

Library Committee Members:

1. Dr R.C. Karthick, Asst. Professor Dept of Community Medicine
2. Dr.B.S. Sangeetha, Asst. Professor Dept of Pathology
3. Dr. Manikandan, Associate Professor, Dept of Physiology
4. Dr. Shanmugam Raj, Asst. Professor Dept of General Medicine
5. Dr. C.M. Prasanna, Asst. Professor Dept of General Surgery
6. Mr. Veera Samy, Librarian
7. E. Sona-IV -MBBS
8. A. Baron Pratap-IV -MBBS
9. C. Saravana Kumar-III -MBBS
10. V. Balaji-III-MBBS

Agenda:

- Purchase of New Books
- Renewal Subscription to National & International Journal
- Renewal Subscription to ProQuest Online Database (e-Journals)
- LMS Autolib Software Systems Updation (Advance Edition)
- Updation of list of books and materials and maintain as hard and soft copies
- Any other issues related to library


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Minutes of the meeting

Librarian welcomed all the committee members and presented the status of library collection & Facilities. The following discussions were held based on the agenda.

- Budget allocation for the library (for Books, Journals & Online Database and other Facilities) for the year 2019-2020
- Allocation and utilization of funds for purchase of Library Books, Journals & e-resources
- Report on Books Purchased as per UG & PG MCI Syllabus
- Report on Journals & e-Journals Purchased for 2019.
- Approval for the installation of Autolib software systems Advance edition Library
- Librarian to take measures to update the list of books and materials and maintain as hard and soft copies, and periodically do the labeling and counting.

Librarian

Secretary

Library Committee

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Library Committee Members - 2019

Dr R.C. Karthick

Secretary, Library Committee

Dr.B.S. Sangeetha

Member

Dr. Manikandan

Member

Dr. Shanmugam Raj

Member

Dr. C.M. Prasanna

Member

Mr. Veera Samy

Member

E. Sona

Member

A. Baronpratap

Member

C. Saravanakumar

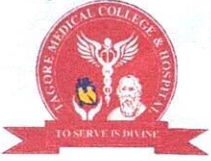
Member

Balaji

Member

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Ref.No. TMCH/LIB/COMMIT/2020

Date: 12.012.2020

Circular

The library committee meeting will be conducted on 16th December 2020 in central library at 12:00 noon. All the Library committee members are requested to attend the meeting.

Secretary

Library Committee

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Library Committee Members

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Central Library Committee Meeting Agenda for December -2020

Library Committee Meeting to be conducted on 16.012.2020

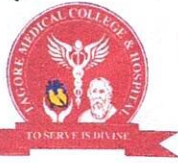
Library Committee Members:

1. Dr R.C. Karthick, Asst. Professor Dept of Community Medicine
2. Dr.B.S. Sangeetha, Asst. Professor Dept of Pathology
3. Dr. S. Manikandan, Associate Professor, Dept of Physiology
4. Dr. Shanmuga Raj, Asst. Professor Dept of General Medicine
5. Dr. C.M. Prasanna, Asst. Professor Dept of General Surgery
6. Mr. M. Veerasamy, Librarian
7. P. Nandhini-IV
8. T. Mohanamurli-IV
9. M. Balasankar-III
10. V. Iraianbu-III

Agenda:

- Procurement Report of Books
- Procurement Report of print Journals & E-Journals
- To service & update the computer systems at digital library
- Updation of list of books and materials are updated and maintain as hard and soft copies
- Any other issues related to library


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Minutes of meeting

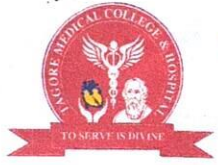
Librarian welcomed all committee and discussed on the following:

- Budget allocation for the library (for Books, Journals & Online Database and other Facilities) for the year 2020-2021
- Report on books purchased for academic year 2020-2021.
- Updating the computer systems to advance version
- Updation of the list of books and materials

Librarian

Secretary
Library Committee

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Library Committee Members

Dr R.C. Karthick

Secretary, Library Committee

Dr.B.S. Sangeetha

Member

Dr. S. Manikandan

Member

Dr. Shanmuga Raj

Member

Dr. C.M. Prasanna

Member

Mr. M. Veerasamy

Member

P. Nandhini

Member

T. Mohanamurli

Member

M. Balasankar

Member

V. Iraianbu

Member

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Ref.No./TMCH/LIB/COMMIT/2021

Date: 08.12.2021

Circular

The library committee meeting will be conducted on 9th December, 2021 in central library at 12:00 noon. All the Library committee members are requested to attend the meeting.

Secretary

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Central Library Committee Meeting Agenda for December -2021

Library Committee Meeting to be conducted on 9.12.2021

Library Committee Members:

1. Dr.R.C. Karthick, Asst. Professor Dept of Community Medicine
2. Dr. Shanmugam Raj, Asst. Professor Dept of General Medicine
5. Dr. C.M. Prasanna, Asst. Professor Dept of General Surgery
6. Mr. M. Veerasamy, Librarian
7. E. Sanjay-IV
8. S. Sathosh-IV
9. B. Vettri-III
- 10.P. Varsha-III

Agenda:

It is planned that, the main concerns related to library will be addressed in the December month meeting.

- Report on Annual Subscription Print Journals & e-Journals
- Status Report on Acquisition of Books for PG& UG.
- To replace old and non-repairable computers and purchase UPS
- Regarding AC, CCTV & Autolib Software Maintenance.
- Updation of list of books and materials.
- Any other issues related to library


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Minutes of meeting

Librarian welcomed all the committee members, presented the status of library collection & Facilities and discussed the following:

- Budget allocation for the library (for Books, Journals & Online Database and other Facilities) for the year 2021-2022.
- Renewal of print journals in the library and the Quotation for purchase of print journals the library
- Subscription of Proquest database online Journals for the central library
- Sensitization of the faculty and Postgraduates on Proquest Utilisation.
- Lib. Informed that as per guideline efforts were made to procure the copies of latest editions of textbooks for undergraduates & Postgraduates in consultation with the department heads. So far, copies of latest edition of textbook and reference books for UGs & PGs have been procured.
- To replace old and non-repairable computers as per MCI guidelines library and revamp the computer room (Digital Library) with internet facility with minimum of 50 nodes The central library is well-equipped library with 50 internet connected computer terminals, each provided with email facility and access to e-resources.
- Installation of CCTV Cameras in extension area of the library to monitor the library footfalls.

Librarian

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Library Committee Members

Dr R.C. Karthick

Secreatory, Library Committee

Dr. Shanmuga Raj

Member

Dr. C.M. Prasanna

Member

M. Veerasamy

Member

E. Sanjay

Member

S. Sathosh

Member

B. Vettri

Member

P. Varsha

Member

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Ref.No./TMCH/LIB/COMMIT/2022

Date: 14.12.2022

Circular

The Library committee meeting will be conducted on 15th December, 2022 in central library at 12:00 noon. All the Library committee members are requested to attend the meeting.

Secretary

Library Committee

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Central Library Committee Meeting Agenda for December -2022

Library Committee Meeting to be conducted on 15.12.2022


Library Committee Members:

- 1.Dr. R C Karthik Library Secretary, Associate Professor Dept of Community Medicine
2. Dr. R Natarajan Professor Dept of Surgery
3. Dr. E. Subashini, Tutor and Research Asst, Microbiology/CRL
- 4.Mrs. Kavitha Thangaraj, Chief Librarian
5. Mr. P. Thirumalai, Librarian
6. P. Deepika-IV MBBS
7. A. Fathima-IV MBBS
8. A. Arun Kumar-IV MBBS
9. S. Ashana-III MBBS
10. V. Balaji-III MBBS

Agenda:

It is planned that, the following concerns related to library will be addressed in the July month meeting.

- Report of Books & Journals Proqurment & Online Journals Renewal
- Procurement of Books & Journals for new section.
- Purchase of New RFID Bar-coding technology System.
- Archiving of old Books & Journals
- Updation of the list of books and materials.
- Any other issues related to library


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Minutes of meeting

Librarian welcomed and all committee members welcome new member of Library Committee. Librarian Presented the status of library collection & Facilities and Discussion about the agenda, the following decision were made.

- Budget allocation for the library (for Books, Journals & Online Database and other Facilities) for the year 2021-2022
- Report on Books Purchased for UG & PG MCI Syllabus
- Report on Journals & e-Journals Purchased for 2022.
- The committee discussed and approved for RFID Bar-coding technology system subscription
- Approval for books & journals binding cost per binding Rs.450. (No. of books/journals for archiving - 573)
- Librarian to take measures to update the list of books and materials and maintain as hard and soft copies, and periodically do the labeling and counting.


Librarian


Secretary

Library Committee


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Library Committee Members

Dr R.C. Karthick
Secretary, Library Committee

Dr. R Natarajan
Member

Dr. E. Subashini
Member

Mrs. Kavitha Thangaraj
Member

Mr. P. Thirumalai
Member

P. Deepika
Member

A. Fathima
Member

A. Arun kumar
Member

S. Ashana
Member

V. Balaji
Member

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