

Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

### INTERNAL QUALITY ASSURANCE COMMITTEE

#### **CIRCULAR**

Ref. 01/IQACM/TMCH/ 2021

This is to inform that the first IQAC meeting is to be convened with following agenda as on 21/1/2021, between 11:00 am to 12:00 noon at IQAC room.

#### AGENDA OF THE MEETING

- Welcoming the members
- Defining the vision and mission for IQAC
- Delineating the functions of IQAC
- Framing IQAC policy
- NAAC SSR preparation

Any other

Copy to

The Dean

Administrative officer

All IQAC members

IQAC Coordinator

IQAC Co-ordinator

Tagore Medical College & Hospital Rathinamangalam, Melakottaiyur P.O.

Chennai-600 127.

DEAN



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

### Minutes of the IQAC meeting

Venue: IQAC room, TMCH, Chennai 600127

Date: 21/1/2021 Time:11.00 AM

The first IQAC meeting commenced with a welcome note by the Dean. The following issues were discussed by the members.

Agenda 1: The members were extended a warm welcome. The Chairperson IQAC asked the members to extend their full cooperation in upgrading the standards of TMCH by IQAC

Agenda2:1. The IQAC will aid in the escalation of TMCH into an institute of excellence by providing constant inputs and guidance.

2. For this, there will be constant feedback from members and feedback analysis from beneficiaries, to provide recommendations for further effective functioning. Assistance will be provided for the implementation of recommendations. And reviews will be done on the standards of implementation of the recommendations.

### Discussion on agendas:

S.No	Agenda	Action to be taken	Responsible person	Target date
1	Defining Vision,	The IQAC chairperson	IQAC -	January
	mission and	discussed with the members	Coordinator	2021
	functions of IQAC	and suggested on framing the		
		vision and mission and		
	= ,	defining the functions of		
		IQAC		
2.	Framing IQAC	To draft a policy for IQAC	IQAC -	January
	policy	reflecting on the standard	Coordinator	2021
		operating procedure of IQAC	Lum	وف



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

3.	NAAC SSR	IQAC to coordinate with the	IQAC -	December
	preparation	NAAC criteria core	Coordinator	2021
		committees and the NAAC		
		coordinator toward SSR		
		preparation		
4	Any other	Framing of Policies and	IQAC -	June 2021
		quality benchmarks	Coordinator	

Next meeting to be proposed in six months.

Dr. Gopalan, IQAC coordinator, delivered thanked the members and adjourned the meeting by12.00 noon.

**IQAC** Coordinator

IQAC Co-ordinator Tagore Medical College & Hospital Rathinamangalam, Melakottaiyur P.O. Chennai-600 127.

DEAN
TAGORE MEDICAL COLLEGE & HOSPITAL
RATHINAMANGALAM, MELAKOTTAIYUR POST,
Chennai-600 127.

Tume



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

#### INTERNAL QUALITY ASSURANCE COMMITTEE

#### **CIRCULAR**

Ref. 02/IQACM/TMCH/ 2021

This is to inform that the second IQAC meeting is to be convened with following agenda on 12/07/2021 at 11:00 am in the IQAC room.

#### AGENDA FOR THE MEETING

- To finalize the Policies and standards for the academic, administrative and student support activities of the Tagore Medical College Hospital
- To finalize the committees of the Tagore Medical College Hospital
- Planning for next academic calendar 2021-2022
- Planning for conduct of quality initiative programs
- Progress of NAAC SSR preparation

Others if any

**IOAC** Coordinator

Copy to

The Dean

Administrative officer

All IQAC members

IQAC Co-ordinator Tagore Medical College & Hospital Rathinamangalam, Melakottaiyur P O. Chennai-600 127.

DEAN TAGORE MEDICAL COLLEGE & HOSPITAL RATHINAMANGALAM, MELAKOTTAIYUR POST,

Chennai-600 127.



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

### Minutes of the IQAC meeting

Venue: IQAC room, TMCH, Chennai 600127

Date: 12/07/2021 Time:11.00 AM

The second IQAC meeting commenced with a welcome note by the Dean. The following issues were discussed by the members.

Following agenda was discussed in this meeting

- To discuss the agenda for the functioning of IQAC at Tagore Medical College hospital
- To finalize the Policies and standards, committees for the academic, administrative and student support activities of the Tagore Medical College Hospital
- 3. Planning for next academic calendar 2021-2022
- 4. Conduct of quality initiative programs by IQAC
- 5. NAAC SSR progress
- 6. Any other.

#### Discussion on agendas:

S.No	Agenda	Action to be taken	Responsible	Target date	
			person		
1	Finalizing the	The IQAC chairperson held	IQAC -	December	
	Policies of TMCH	discussion with the members	Coordinator,	2021	
		on the new policies drafted			
		and the revisions done in the	Website		
		existing few policies. The	incharge		
		policies to be finalized and			
		uploaded in the institutional	IT manager		
		website for dissemination of		0	
		information to all the	- W	HOSPITAL	
		stakeholders	DE ALCOLLE	OTTAIYUR POST,	
	stakeholders  TAGORE MEDICAL COLLEGE & HOSPITAL  TAGORE MEDICAL COLLEGE & HOSPITAL COL				



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

2.	Constitution of	The IQAC chairperson	IQAC -	December
	academic,	insisted on all the committees	Coordinator	2021
	administrative and	to be made functional and		
	student support	monitored by the IQAC for	Heads and	
	committees	their regular activities	secretaries	
		Copies of the minutes of the	of the	
		meetings of all the committees	respective	
	18	to be sent to IQAC for	Committees	
		documentation and followup		
3.	NAAC SSR	IQAC to coordinate with the	IQAC -	December
7 <u> </u>	preparation	NAAC criteria core	Coordinator	2021
		committees and the NAAC		
		coordinator and conduct		
		periodic reviews on the status		
		of the SSR.		2
4	Plan for academic	IQAC to facilitate the	IQAC -	August 2021
	calendar 2021-2022	preparation of the academic	Coordinator	
		calendar in coordination with		
		Academic council and the	Academic	6
		calendar committee	calendar	
	9		preparation	
			committee	
5	Conduct of Quality	IQAC to organize	IQAC -	December
	initiative programs	seminars/workshops to	Coordinator	2021
	be a	enhance teaching/learning,		
	2 1	research and accreditation		
		related activities of the faculty		
W-100				

Next meeting was proposed to be held within six months.



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

Dr. Gopalan, IQAC coordinator delivered the vote of thanks and adjourned the meeting at

12.00 noon.

**IQAC** Coordinator

TAGORE MEDICAL COLLEGE & HOSPITAL RATHINAMANGALAM, MELAKOTTAIYUR POST, Chennai-600 127.

- Cum-



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

### INTERNAL QUALITY ASSURANCE COMMITTEE

#### **CIRCULAR**

Ref. 03/IQACM/TMCH/ 2021

This is to inform that the third IQAC meeting is to be convened with following agenda on 03/12/2021, at 10:00 am, in the IQAC room.

#### AGENDA FOR THE MEETING

- Conduct of new PG programs
- Functioning of the committees
- Preparation of annual report 2021-2022
- Conduct of quality programs in 2022
- Progress of NAAC SSR preparation
- Others if any

Copy to

The Dean

Administrative officer

All IQAC members

**IQAC** Coordinator

Tagore Medical College & Hospital Rathinamangalam, Melakottaiyur P.O. Chennai-600 127.



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

### Minutes of the IQAC meeting

Venue: IQAC room, TMCH, Chennai 600127

Date: 03/12/2021 Time:10.00 AM

The third IQAC meeting commenced with a welcome note by the Dean. The following issues were discussed by the members.

Following agenda was discussed in this meeting

- To discuss the agenda for the functioning of IQAC at Tagore Medical College hospital
- 2. NAAC SSR progress
- 3. Any other.

### Discussion on agendas:

S.No	Agenda	Action to be taken	Responsible	Target date
			person	
1	Conduct of seven	To involve all faculty	IQAC -	December
	new PG programs	members to extend their full	Coordinator	2021
		support, in the commencement	PG- Heads	
		of the PG courses. Identifying	of the	9
		a PG coordinator	respective	
			departments	
2.	Functioning of the	Monitoring the activities of the	IQAC	March 2022
	committees	committees and preparation of	coordinator	
		annual report -2021 - 2022	Committee	
	2		heads and	
			secretaries	74
3.	NAAC SSR	IQAC to coordinate with the	IQAC -	January
	preparation	NAAC criteria core	Coordinator	2022

( ....



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

		committees and the NAAC coordinator and conduct periodic reviews on the status of the SSR.	-	
4	Conduct of Quality	IQAC to organize	IQAC -	January
	initiative programs	seminars/workshops to	Coordinator	2022
	for 2022	enhance teaching/learning,		
		research and accreditation		
		related activities of the faculty.		
		To devise an action plan		

Next meeting is proposed to be held within six months.

Dr. Gopalan, IQAC coordinator delivered the vote of thanks and adjourned the meeting at

12.00 noon.

**IQAC** Coordinator

Tagore Medical College & Hospital Rathinamangalam, Melakottaiyur P.O. Chennai-600 127.

DEAN
TAGORE MEDICAL COLLEGE & HOSPITAL
RATHINAMANGALAM, MELAKOTTAIYUR POST,
Chennai-600 127.

DEAN



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

### INTERNAL QUALITY ASSURANCE COMMITTEE

#### **CIRCULAR**

Ref. 04/IQACM/TMCH/ 2021

This is to inform that the fourth IQAC meeting is to be convened with following agenda on 25/03/2022, at 10:30 am in the IQAC room.

#### AGENDA FOR THE MEETING

- Planning for next academic calendar 2022-2023
- Internal grants for CME/ Workshop/ Conference
- Conduct of prize exams.
- Increase the number of public awareness programmes
- Inclusion of integrated teaching methods in UG curriculum.
- Arrangements for welcoming and inclusion of PGs in radiodiagnosis, ENT and Anaesthesia departments.
- Applying for new PG courses in the department of Pharmacology, Microbiology, Paediatrics, DVL, Thoracic medicine.
- SSR preparation for NAAC
- Any other

**IQAC** Coordinator

ICAC Co-ordinator
Tagore Medical College & Hospital
Rathinamangalam, Melakottaiyur P.O.
Chengai-600 127.

DEAN
TAGORE MEDICAL COLLEGE & HOSPITAL
RATHINAMANGALAM, MELAKOTTAIYUR POST,
Chennai-600 127.

Copy to

The Dean

Administrative officer



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

### Minutes of the IQAC meeting

Venue: IQAC room, TMCH, Chennai 600127

Date: 25/3/2022 Time:10.30 AM

The fourth IQAC meeting commenced with a welcome note by the Dean. The following issues were discussed by the members.

Following agenda was discussed in this meeting

- 1. Planning for next academic calendar 2022-2023
- 2. Internal grants for CME/ Workshop/ Conference
- 3. Conduct of prize exams.
- 4. Increase the number of public awareness programmes
- 5. Inclusion of integrated teaching methods in UG curriculum.
- Arrangements for welcoming and inclusion of PGs in radiodiagnosis, ENT and Anaesthesia departments.
- 7. Applying for new PG courses in the department of Pharmacology, Microbiology, Paediatrics, DVL, Thoracic medicine.
- 8. NAAC SSR status
- 9. Any other

#### Discussion on agendas:

S.No	Agenda	Action to be taken	Responsible	Target date
			person	
1	Planning for next	Academic calendar to be	IQAC	June 2022
	academic calendar	prepared by the concerned	coordinator	ıt.
	2022-2023	committee and reviewed by	Academic	
		the to the Head of the	Calendar	
	10 10	institution and the IQAC	committee	=
		board		
		1		



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

CME/ Workshop/ Conference  Workshop/ Conferences by the PG departments. HODs to make submission of proposals to IQAC 1 month before the programme.  coordinator Heads of the concerned departments	2.	Internal grants for	Internal grants shall be	IQAC	June 2022
Conference  Workshop/ Conferences by the PG departments. HODs to make submission of proposals to IQAC 1 month before the programme.  3. Conduct of prize exams to be conducted in all departments to encourage students to go beyond exam based reading and explore new frontiers IQAC IQAC to follow up  4 Increase the number of public awareness programs at programmes  Frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  Increase the number of public awareness programs at frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  Increase the number of public awareness programs at frequent intervals like rallies, role plays, posters involving medicine Outreach and extension activities committee IQAC coordinator  IQAC to follow up  5 Inclusion of HODs to devise a plan for integrated teaching inclusion of integrated curriculum					
PG departments. HODs to make submission of proposals to IQAC 1 month before the programme.  3. Conduct of prize exams to be conducted in all departments to heads encourage students to go beyond exam based reading and explore new frontiers IQAC IQAC to follow up  4 Increase the number of public awareness programs at programmes frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  5 Inclusion of integrated teaching inclusion of integrated  Prize exams to be conducted department and department operations of Examination committee IQAC conditions of department operations of Examination committee IQAC conditions of integrated curriculum				Heads of the	=
make submission of proposals to IQAC 1 month before the programme.  3. Conduct of prize exams to be conducted in all departments to encourage students to go beyond exam based reading and explore new frontiers IQAC IQAC to follow up  4 Increase the number of public awareness programs at frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  5 Inclusion of integrated teaching inclusion of integrated curriculum    Department   April 2022				concerned	
to IQAC 1 month before the programme.  2. Conduct of prize exams to be conducted in all departments to heads encourage students to go beyond exam based reading and explore new frontiers IQAC IQAC to follow up coordinator  4. Increase the number of public awareness programs at programmes frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  5. Inclusion of integrated teaching inclusion of integrated  1. Department operatment of coordinator inclusion of integrated in add examination examination committee in all departments to go Examination examination committee in all departments to go Examination committee in all departments and examination committee in all departm					
3. Conduct of prize exams to be conducted in all departments to encourage students to go beyond exam based reading and explore new frontiers IQAC IQAC to follow up  4 Increase the number of public awareness programs at frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  5 Inclusion of integrated teaching inclusion of integrated  Conduct of prize exams to be conducted heads  Examination heads  Examination committee  Examination committee  Examination committee  Examination committee  Committee  Outreach and extension activities committee  activities  committee  IQAC coordinator  June 2022				1	y ==
3. Conduct of prize exams to be conducted exams.  Prize exams to be conducted heads in all departments to encourage students to go beyond exam based reading and explore new frontiers IQAC to follow up  To conduct more number of public awareness programs at frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  Inclusion of IQAC to follow up  Inclusion of integrated teaching  Prize exams to be conducted heads Examination committee  Examination committee  Examination committee  Examination committee  IQAC coordinator  Department of Department of Community medicine  Outreach and extension activities committee  Examination committee  IQAC community medicine  Outreach and extension  activities  committee  IQAC coordinator					a fi
exams.  in all departments to encourage students to go beyond exam based reading and explore new frontiers IQAC IQAC to follow up  To conduct more number of of public awareness programmes  frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC coordinator					
encourage students to go beyond exam based reading and explore new frontiers IQAC IQAC to follow up  To conduct more number of of public awareness programmes  frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC coordinator	3.	Conduct of prize	Prize exams to be conducted	Department	April 2022
beyond exam based reading and explore new frontiers IQAC IQAC to follow up coordinator  Increase the number of public awareness programs at programmes frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  Increase the number of public awareness programs at of Community medicine Outreach and public people to enhance and extension activities treatment options available at TMCH.  Inclusion of IQAC to follow up  Inclusion of integrated teaching inclusion of integrated curriculum		exams.	in all departments to	heads	
and explore new frontiers IQAC coordinator  IQAC to follow up  Increase the number of public awareness programs at programmes  frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC coordinator  IQAC to follow up  IQAC courriculum			encourage students to go	Examination	6
IQAC to follow up  Increase the number of of public awareness programs at of public awareness programs at programmes  frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC to follow up  IQAC curriculum			beyond exam based reading	committee	
Increase the number of of public awareness programs at programmes programmes programs at programmes progra		-	and explore new frontiers	IQAC	
of public awareness programs at programmes programs at frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC to follow up  5 Inclusion of integrated teaching inclusion of integrated curriculum		- 100	IQAC to follow up	coordinator	
programmes frequent intervals like rallies, role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC coordinator  IQAC to follow up  5 Inclusion of integrated teaching inclusion of integrated  ICOmmunity medicine Outreach and extension activities committee IQAC coordinator IQAC coordinator	4	Increase the number	To conduct more number of	Department	June 2022
role plays, posters involving faculties, students, NGOs and public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC coordinator  IQAC to follow up  5 Inclusion of integrated teaching  Tole plays, posters involving medicine Outreach and extension activities committee IQAC coordinator  IQAC coordinator  June 2022		of public awareness	public awareness programs at	of	
faculties, students, NGOs and public people to enhance and public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC to follow up  Inclusion of HODs to devise a plan for integrated teaching inclusion of integrated  IQAC to follow up  Outreach and extension activities committee IQAC coordinator  IQAC to follow up		programmes	frequent intervals like rallies,	Community	
public people to enhance public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC coordinator  IQAC to follow up  5 Inclusion of integrated teaching inclusion of integrated inclusion of integrated inclusion of integrated inclusion of integrated industrial and extension activities committee IQAC coordinator Academic & June 2022 curriculum			role plays, posters involving	medicine	
public knowledge on various treatable conditions and their treatment options available at TMCH.  IQAC coordinator  IQAC to follow up  5 Inclusion of integrated teaching inclusion of integrated curriculum extension activities committee IQAC coordinator  IQAC to follow up			faculties, students, NGOs and	Outreach	
treatable conditions and their treatment options available at TMCH.  IQAC to follow up  Inclusion of the integrated teaching treatment options available at			public people to enhance	and	
treatment options available at Committee TMCH. IQAC coordinator  IQAC to follow up  5 Inclusion of HODs to devise a plan for integrated teaching inclusion of integrated curriculum			public knowledge on various	extension	
TMCH. IQAC coordinator  IQAC to follow up  5 Inclusion of HODs to devise a plan for integrated teaching inclusion of integrated curriculum			treatable conditions and their	activities	
IQAC to follow up  5 Inclusion of HODs to devise a plan for integrated teaching inclusion of integrated curriculum			treatment options available at	committee	
IQAC to follow up  5 Inclusion of HODs to devise a plan for integrated teaching inclusion of integrated curriculum			тмсн.	IQAC	
5 Inclusion of HODs to devise a plan for Academic & June 2022 integrated teaching inclusion of integrated curriculum				coordinator	
integrated teaching inclusion of integrated curriculum			IQAC to follow up		
	5	Inclusion of	HODs to devise a plan for	Academic &	June 2022
methods in UG teaching methods in the UG committee		integrated teaching	inclusion of integrated	curriculum	S 1
		methods in UG	teaching methods in the UG	committee	×
curriculum. Heads of the		curriculum	curriculum.	Heads of the	x 11
IQAC to follow up departments			IQAC to follow up	departments	



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

	,		IQAC	
			coordinator	
6	Arrangements for	To make the necessary	Heads of the	June 2022
	welcoming and	infrastructural and diagnostic	departments	
	inclusion of PGs in	arrangements in the above said	IQAC	
	radiodiagnosis, ENT	departments to aid applying	coordinator	
	and anaesthesia	for PG courses.	V .	,
	departments.			
7	Applying for new	IQAC to coordinate with the	IQAC	June 2022
	PG programs in the	concerned department heads	coordinator	
	department of	and the NMC cell to apply for	NMC cell -	
	Pharmacology,	new PG programs	incharge	
	Microbiology,		Heads of the	
	Paediatrics, DVL,	II.	concerned	
	Thoracic medicine.		PG	
			departments	
8	NAAC SSR status	IQAC to conduct review of	IQAC	May 2022
		SSR status	coordinator	
			NAAC	п
			criteria	
			members	



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

Next meeting is proposed to be held within six months.

Dr D.H. Gopalan, IQAC coordinator delivered the vote of thanks and adjourned the meeting at 12.00 noon.

**IQAC** Coordinator

Tagore Medical College & Hospital
Rathinamangalam, Melakottaiyur P.O.
Chennai-600 127.

DEAN

TAGORE MEDICAL COLLEGE & HOSPITAL RATHINAMANGALAM, MELAKOTTAIYUR POST, Chennai-600 127.

DEAN WOSPIT



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

All IQAC members

#### INTERNAL QUALITY ASSURANCE COMMITTEE

#### CIRCULAR

Ref. 05/IQACM/TMCH/ 2021

This is to inform that the fifth IQAC meeting is to be convened with following agenda on 12/07/2022 at 10:30 am in the IQAC room.

#### AGENDA FOR THE MEETING

- Applying for ISO certification for Environmental managing system.
- Applying for ISO certification for efficient energy management system in TMCH.
- Applying for ISO certification for Quality management system (Education).
- SSR preparation for NAAC

Any other

**IQAC** Coordinator

Copy to

The Dean

Administrative officer

All IQAC members

Tagore Medicar College & Hospital Rathinamangalam, Melakottaiyur P.O. Chennai-600 127.



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

#### Minutes of the IQAC meeting

Venue: IQAC room, TMCH, Chennai 600127

Date: 12/7/2022 Time:10.30 AM

The fifth IQAC meeting commenced with a welcome note by the Dean. The following issues were discussed by the members.

Following agenda was discussed in this meeting

- 1. Applying for ISO certification for Environmental managing system.
- 2. Applying for ISO certification for efficient energy management system in TMCH.
- 3. Applying for ISO certification for Quality management system (Education) .
- 4. SSR preparation for NAAC
- 5. Any other

#### Discussion on agendas:

S.No	Agenda	Action to be taken	Responsible person	Target date
1	Applying for ISO certification for Environmental managing system.	To apply for validation and ISO certification of waste management, water conservation and recycling system, green environment, campus sustainability and maintenance, related process and resource management.	IQAC coordinator Maintenance Head	Dec. 2022
2.	Applying for ISO certification for efficient energy management system in TMCH.	Applying for validation and ISO certification of power and energy, optimization and system process and resource management.	IQAC coordinator Maintenance Head	Dec 2022



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

3.	Applying for ISO	To validate and update ISO	IQAC	Dec. 2022
	certification for	certification for M.B.B.S and	coordinator	
	Quality	M.D/M.S degrees issued by		
	management system	the institute		
	(Education)			
4	NAAC SSR status	IQAC to conduct review of	IQAC	Dec. 2022
		SSR status	coordinator	
			NAAC	
		5	criteria	
			members	

Next meeting is proposed to be held within six months.

Dr. Gopalan, IQAC coordinator delivered the vote of thanks and adjourned the meeting at

12.00 noon.

DEAN

TAGORE MEDICAL COLLEGE & HOSPITAL RATHINAMANGALAM, MELAKOTTAIYUR POST, Chennai-600 127.

DEAN

**IQAC** Coordinator IQAC Co-ordinator Tagore Medical College & Hospital Rathinamangalam, Melakottaiyur P.O.

Chennai-600 127.

DEAN

TAGORE MEDICAL COLLEGE & HOSPITAL RATHINAMANGALAM, MELAKOTTAIYUR POST,

Chennai-600 127.



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

#### INTERNAL QUALITY ASSURANCE COMMITTEE

#### **CIRCULAR**

Ref. 06/IQACM/TMCH/ 2021

This is to inform that the sixth IQAC meeting is to be convened with following agenda on 24/11/2022

#### AGENDA FOR THE MEETING

- · Welcoming the new IQAC chairperson.
- Discussion regarding SSR preparation for NAAC
- Any other

**IQAC** Coordinator

The Dean

Copy to

Administrative officer

All IQAC members

ICAC Co-ordinator

Tagore Medical College & Hospital
Rathinamangalam, Melakottaiyur P.O.
Chennai-600 127.

DEAN

TAGORE MEDICAL COLLEGE & HOSPITAL RATHINAMANGALAM, MELAKOTTAIYUR POST,

Chennai-600 127.



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

### Minutes of the IQAC meeting

Venue: IQAC room, TMCH, Chennai 600127

Date: 24/11/2022 Time:10.30 AM

The sixth IQAC meeting commenced with a welcome note by the Dean. The following issues were discussed by the members.

Following agenda was discussed in this meeting

- 1. Welcoming the new IQAC chairperson.
- 2. Discussion regarding SSR preparation for NAAC
- 3. Any other

#### Discussion on agendas:

S.No	Agenda	Action to be taken	Responsible	Target date
			person	
1	Welcoming the new	Following the resignation of	IQAC	Nov. 2022
	IQAC chairperson.	Dr. Kumudha Lingaraj, Dean,	coordinator	
		TMCH, the IQAC was		
		reconstituted with the new		
		dean Dr. J. Muthu Kumaran as		
		the Chairperson of the IQAC.		
		The members welcomed the		
		new chairperson and the IQAC		
		coordinator briefed the		
		activities of the IQAC.		
1		The Chairperson thanked the		
		IQAC coordinator and the		
		members and assured that he	z.	
		would extend his support and		
		guidance for the successful		POITAL
	2	functioning of the IQAC.	DEAN	HOSPITAL HAVE POST,

TAGORE MEDICAL COLLUS TAGORE MEDICAL AM, MELANO 127.
RATHINAMANGALAM, MELANO 127.
Chennai 600 127.



Rathinamangalam, Melakkottaiyur Post, Chennai - 600127. Phone: 044-30101111, Fax: 044-222 5555, Email: tagoremch@gmail.com



(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare. Govt. of India New Delhi)

2.	NAAC SSR status-	IQAC coordinator introduced	IQAC	Nov. 2022
	Discussion	the NAAC criteria members to	coordinator	
		the new chairperson.	NAAC	
		The criteria core members	criteria	
		presented the status of the SSR	members	
		preparation to the IQAC team.		

Next meeting is proposed to be held within six months.

Dr. Gopalan, IQAC coordinator thanked the chairperson and the members and adjourned the

meeting at 11:30 am.

**IQAC** Coordinator

Tagore Medical College & Hospital
Rathinamangalam, Melakottaiyur P.O.
Chennai-600 127.

**DEAN** 

TAGORE MEDICAL COLLEGE & HOSPITAL RATHINAMANGALAM, MELAKOTTAIYUR POST, Chennai-600 127.

TAGORE MEDICAL COLLEGE & HOSPITAL

TAGORE MEDICAL COLLEGE & HOSPITAL

RATHINAMANGALAM, MELAKOTTAIYUR POST,

Chennai-600 127.